

# Hauppauge Public Library

601 Veterans Memorial Highway  
Hauppauge, New York 11788  
Phone: 631-979-1600 Fax: 631-979-4018

## Digital Device/Equipment Borrowing Terms and Conditions

As a service to Hauppauge Public Library District Residents, Hauppauge Public Library will lend out digital devices and equipment, some of which are limited to adult library patrons aged 18 and older. The library account of the borrowing patron must be in good standing, and all borrowing patrons must have a signed borrowing agreement on file before digital devices or equipment may be borrowed.

**Loan Period:** Patrons may borrow up to two (2) items at a time. See table below for loan periods.

**Digital Content: E-readers and tablets** will come pre-loaded with current bestselling eBooks and/or bestselling educational and entertainment apps. Patrons are prohibited from adding any other digital content to the device and from deleting any existing content on the device.

**Personal Information:** Apps, websites & other programs occasionally prompt you to input personal information. The Hauppauge Public Library and its employees will not be held responsible for any data entered into a digital device or its apps by users. The Library is also not responsible for the privacy of photographs and videos on devices.

**Returning Items:** To return digital devices or equipment, the patron must bring the item to the Hauppauge Public Library and return it directly to the Circulation Staff so that it may be checked in and removed from the patron's library account. The item may **NOT** be returned in a Library Drop Box, **NOR** to any library other than Hauppauge. iPads must be returned within four hours.

**Extended Use Fee:** The late fee for some digital devices and equipment **CAN BE UP TO \$10.00 PER DAY**. If the item is not returned within 7 days after the due date, the patron will be fined full replacement charges for the item and all accompanying materials (see below for details). **SOME ITEMS ARE NOT RENEWABLE.**

**Replacement Costs:** As with all Library materials, once you have checked out library-owned digital devices or equipment, you are responsible for the care of it and the supplemental materials included in the kit. If any of the Library's property is lost or damaged, it is your responsibility to cover the costs incurred.

### Available to patrons of all ages (parent must sign this waiver for ages 18 and under):

Item:	Replacement Fee:	Loan Period	Overdue fee:	
Digital camera	\$215.50	21 days	\$10.00/day	Non-renewable
Binoculars	\$163.00	21 days	\$10.00/day	Non-renewable
GoPro Camera	\$182.50	21 days	\$10.00/day	Non-renewable
GoPro Camera Accessory Kit	\$65.00	21 days	\$10.00/day	Non-renewable
Guitar, Amplifier & Tuner	\$285.00	21 days	\$10.00/day	Non-renewable
Launchpad	\$120.00	21 days	\$1.00/day	Renewable
Kan Jam Illuminate	\$50.00	7 days	\$10.00/day	Non-renewable
Bocce Ball	\$44.00	7 days	\$10.00/day	Non-renewable
Lawn Bowling	\$46.00	7 days	\$10.00/day	Non-renewable
Karaoke Machine	\$150.00	7 days	\$10.00/day	Non-renewable
Bike Lock	\$20.00	7 days	\$1.00/day	Renewable

Portable DVD player	\$90.00	21 days	\$10.00/day	Non-renewable
VCR and DVD Recorder	\$390.00	21 days	\$10.00/day	Non-renewable
Sprinkler	\$30.00	7 days	\$1.00/day	1 renewal

**Available to patrons 18 and older:**

Item:	Kit Replacement Fee:	Loan Period	Overdue fee:	
iPad	\$555.25	4 hours (IN LIBRARY USE ONLY)	N/A	Non-renewable
Kindle Fire	\$270.00	21 days	\$1.00/day	Renewable
Kindle Paperwhite	\$177.00	21 days	\$1.00/day	Renewable
Nexus 7	\$321.00	21 days	\$1.00/day	Renewable
Mobile Hotspots	\$85.00	21 days	\$10.00/day	Non-renewable

**Borrower's Waiver Statement:** I wish to borrow equipment or a digital device from the Hauppauge Public Library and agree to take full responsibility for the item, its accessories, and all future items and accessories that I borrow. I agree to pay the replacement costs of the items that are lost and damaged. I will hold the Library harmless in the event that I choose to attach a device to my personal computer and the device or my personal computer malfunctions. I have read and understand the Digital Device/Equipment Borrowing Terms and Conditions, and agree to borrow this device or equipment and all future digital devices or equipment from the Hauppauge Public Library according to the terms and conditions listed above.

Patron Name \_\_\_\_\_ Patron Card#: \_\_\_\_\_  
(Child's name if parent is signing for child under 18)

Patron Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Parent's signature if patron age is under 18)

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[www.hauppaugelibrary.org](http://www.hauppaugelibrary.org)